

2010-2011 Morning/Afternoon at the Courthouse Funding Criteria for Applications

Applications for the Morning/Afternoon at the Courthouse Funding from the Young Lawyers Division should consist of the funding form and a summary of your prospective project in a narrative form, divided into sections using the following headings:

- I. **Size of Your Affiliate:** Please state the total number of members in your Young Lawyer Affiliate, if known.
- II. **Summary:** Provide an overview of the project that will be completed in one year from the date funds are received. State the project's overall objectives and how you intend to achieve the proposed results.
- III. **Evaluation:** Describe how the project's success or failure will be measured.
- IV. **Funding Capability- Present and Future:** Please state if additional funds can be obtained, if necessary, to achieve the project objectives and continue the project beyond the one year grant period.
- V. **Budget:** Develop a preliminary line item budget of monies needed to complete your project. You may incur costs, which exceed the YLD grant requested. If so, please state the projected source for those funds. Show the total cost, the amount requested from the YLD and contributions from all other sources (cash or in-kind). If you budget for expenditures to cover refreshments, staff or attorney time, rental or meeting space or travel reimbursement, you must show income outside of the YLD grant funds to cover these expenses, as YLD funds cannot be used for these expenditures.
- VI. **Timetable:** Provide a timetable for the major project activities.
- VII. **Exhibits:** If necessary, please attach any exhibits or demonstrative aides.
- VIII. **Page Limitation:** Applications should not exceed three (3) typed pages, not including the funding form provided, exhibits or attachments.